

Dickinson County Conservation Board Meeting Minutes

June 14, 2023

22785 Nature Center, Okoboji, IA

Chair: Joan Gronstal (via zoom)

Vice Chair: Steve Anderson

Board Members: Kathy Kleen, Eric Stoll (absent), Douglas Nielsen

BOS Liaison: Steve Clark

Employees: Lee Sorenson

Visitors: None

Called to order by Anderson at 7:00 pm (Anderson ran the meeting with Gronstal on zoom).

Kleen motioned to approve the agenda, seconded by Nielsen. All approved, motion carried.

Public Comment (limited to 5 minutes) No comments.

Consent agenda/Items – Gronstal motioned to approve the consent agenda, seconded by Kleen. All approved, motion carried. (Consent agenda items- DCCB Minutes, RCC report, EE report- CFDC report)

Dickinson County Conservation Board Area's

Sherwood Forest Park

Nielsen made a motion to approve the agreement with Alhers & Cooney P.C. for legal services for Sherwood Forest Park Project, seconded by Gronstal. All approved, motion carried

Anderson Open the public hearing at 7:02 p.m. there was no written or emails submitted. A few public members asked about the entrance on Tarzan that was removed form the plans and about it being gated. A question about the number of parking spaces in the parking lot and may it be expanded. With no other question Anderson closed the public hearing at 7:06 p.m.

Kleen made a motion to approve the resolution of the agreement between the Dickinson County Conservation Board and the Conservation Foundation of Dickinson County pertaining to the Sherwood Forest Park Project. Nielsen seconded the motion. Roll call; Gronstal – aye, Kleen – aye, Nielsen – aye, Anderson – aye, Stoll – absent. Motion carried.

Nielsen made a motion to approve the resolution of acceptance IEDA grant award and authorized Executive Director to execute and administer, second by Gronstal. Roll call; Nielsen – aye, Gronstal – aye, Kleen – aye, Anderson – aye, Stoll – absent). Motion carried.

Kleen made a motion to approve the resolution adopting plans, specification, form of contract ad estimate of cost for the Sherwood Forest Park project, seconded by Nielsen. Kleen – aye, Nielsen - aye, Gronstal - aye, Anderson – aye, Stoll – absent. Motion carried.

Board consideration of construction bids, the Sherwood Forest Park Project only received 1 bid for review. That bid was from Steffes Construction and had 15 sub-contractors within the general bid. Reviewed

the bidding process and the procedure for procurement that was followed. The bid was placed on a multistate construction website listing, 3 weeks in the local paper along with posting on the Dickinson County and Dickinson County Conservation Board website.

Gronstal made a motion to approve the resolution making award of the construction contract to Steffes Construction, Kleen seconded the motion. Gronstal – aye, Kleen – aye, Nielsen – aye, Anderson – aye, Stoll – absent. Motion carried.

Nielsen made a motion to table the resolution approving the construction contract and bind for the construction of Sherwood Forest Park Project, Seconded by Kleen. Nielsen – aye, Kleen – aye, Gronstal – aye, Anderson – aye, Stoll – absent.

Operations and facility update.

Nielsen made a motion to approve the grant to the Living Roadway Trust fund for a DR Pro XL30 field and brush mower with an estimate cost of \$4,099.99 and cost share with Dickinson County Conservation share being \$820.00. All approved, motion carried.

Kleen Moved to approve the expenses, seconded by Nielsen. All approved, motion carried.

General Discussion-

Adjournment Motion to adjourn at 7:36 pm by Kleen, Nielsen seconded. All approved, motion carried.