

Dickinson County Conservation Board (DCCB)
Regular Meeting Minutes
7:00 p.m., Tuesday, January 14, 2014
Dickinson County Nature Center

Presiding Chair: Steve Anderson

Members Present: Joan Gronstal, Kathy Kleen, Willia Mueske

Members Absent: Eric Stoll

Employees Present: Lee Sorenson, Karess Knudtson

Others Present: Pam Jordan

Agenda Approval. Gronstal/Mueske made a motion to approve the agenda. All Ayes, motion carried.

Election of Officers. Gronstal/Kleen made a motion to nominate Eric Stoll as Chairperson and Willia Mueske as Vice Chair. All Ayes, motion carried.

Approval of the December 2013 Minutes – Mueske/Kleen moved to approve the minutes. All ayes, carried

Executive Director's Comments – Things continue to move forward in a positive direction, the current staff has stepped up and taken on extra responsibilities with the re-organization of staff.

Conservation Foundation of Dickinson County Update – They received the funds from the Foote Estate in the amount of \$140,000 with another check possible in the future year at a smaller amount. Placed some of the funds back into the fund raising account which they had borrowed from for the landscape project. They are moving forward with the print from JD Spetz as a fund raiser along with the murder mystery dinner schedule on February 14, 2014.

Environmental Education Update – IAN schedule is complete for March 12-14, there was multiple articles in the Vacation Okoboji new addition for 2014 show casing some of our ongoing programs. Tall grass prairie display will be arriving at the end of January and stay until March.

Operations and facility update

- Recycling Center
 - No update was available
- Cell Phone Stipend
 - Board discussed what the county was funding for a stipend for the use of personal cell phones. Kleen/Mueske made a motion to approve the cell phone stipend that follows the county policies which is \$65 a month for cell phone with data usage and \$30 a month for cell phone without data plan. All ayes, motion carried. The current rate was \$20 per month for either plans.
- Need Assessment
 - Board discussed about the need assessment, they rescheduled the meeting for the March Board meeting so that all Board members would be present.
- Budget 14/15
 - Mueske/Gronstall made a motion approve and submit the proposed budget with the ability to make future changes in the proposed budget. All ayes, motion carried.

Dickinson County Conservation Board Area's

- Knudtson Purchase agreement

- Director presented the Board with the purchase agreement for the Knudtson property to review and approve at a later meeting.

Staffing Update

- Community Relations Coordinator
 - The advertisement has been sent out and will be open until February 25, 2014. At that time a panel will be assembled to do interviews.
- Maintenance Tech
 - At this time Cory McCarten has submitted his letter of resignation due to he has accepted a Park Ranger position at Gull Point State Park with the IDNR. After some updates are made to the job description the advertisement will be placed in local papers and on mycountyparks.com.

Approval of December Expenses. Kleen/Mueske moved to approve August expenses. All ayes, carried.

Adjournment

Gronstal/Mueska moved to adjourn at 35 P.M. All ayes, carried.