

Dickinson County Conservation Board (DCCB)  
Regular Meeting Minutes  
7:00 p.m., Tuesday, October 8, 2013  
Dickinson County Nature Center

Presiding Chair: Steve Anderson

Members Present: Eric Stoll, Kathy Kleen, Willia Mueska

Members Absent: Joan Groanstal

Employees Present: Charles Vignal, Angie Wills, David Booth, John Walters

Others Present: Pam Jordan

**Agenda Approval.** Kleen/Mueska made a motion to approve the agenda. All Ayes, motion carried.

**Approval of the August 2013 Minutes** – Kleen/Stoll moved to approve the minutes. All ayes, carried

**Executive Director's Comments** – I have to say thank you to the staff and volunteers for all the work they completed for the IACCB conference. It was truly a team effort and each one of them stepped up and played a vital part in getting things done with no complaints. The operation guys (Dave, Corey, Brian, Alex) stepped up and set all the tables and chairs up and took them down and placed back onto the trailer. Arin set up the buses for the entire conference and pitched in at the fish fry and Friday night activities. Angie was able to get everyone registered from our county and attended a couple days of the conference to help show support of Dickinson County. Charles set up the great Band for Friday night at the nature center he also had to change to the glacial tour at the last minute to help cover as a presenter for that tour instead of the urban development tour. Foundation members Paul, Shirley, Brett and Becky volunteered and served lunches during the bus tours on a cold rainy day. Also a thank you to all you Board members and Pam Jordan for allowing the staff to help put on this conference and then representing Dickinson County Conservation in such a professional manner with all your involvement and attendance. Thank you all so much!!!

**Conservation Foundation of Dickinson County Update** – The Foundation does not meet until October 14 this month. I talked to Lonnie Saunders on Tuesday October 1st about the Foote estate funds. He informed me that it is really close, saying he was waiting for ok from the IRS and that it would likely be in days. But I am sure that will not happen with the government shutdown at the moment.

**Environmental Education Update** – Charles gave a naturalist update. Been busy with field trips and interview with Lakeside news that we do every other week on Channel 22. Doing a lot with the 6<sup>th</sup> graders at the Audubon Society, we have disc the area multi times over the past few years. Planning a community day this fall October 22, 23 or 24 to help pick seeds and plant the areas that were disc up. Staff received fire training. We won an IACCB technology outreach from Mycountyparks.com. Meeting with Lakeside lab more info.

#### **Operations and facility update**

- Dickinson County Nature Center
  - Exterior Landscaping Update
    - There is some seeding left to do around the outlying area plus the metal tubing on the half amp. Theater plus a few trees that will not be able to be planted until spring needs to be completed. We did check into the sagging of the recycled benches and the response we received from the manufacture that the sagging is in acceptable ranges for recycled plastics. After the seeding and pipe placement is completed I will do a punch list for things that need to be fixed or completed. At this time there are two concrete areas that's need to be fixed.
- Dickinson County Recycling Center and Green Waste Site – Numbers look good for the month from last year. Still trying to decide if it is worth selling or compost or to continue giving it free. Ran out of clean compost in

early Spring. Air testing look good but will have to wait for final report. Ziegler picked up the cost of the tractor except for \$1000 which we will pick up.

### **Dickinson County Conservation Board Area's**

- Orleans Beach Update
  - The operation guys have started placing the new playground equipment at Orleans beach. I will be starting to work on the marine fuel tax grant for the new bathroom which is due in December.
- Land Acquisitions
  - The Board of Supervisors approved the budget amendment for the land acquisition line item and the operations line item to cover the \$31,000 grant from REAP and the \$77,000 from the NAWCA grant. I have mailed the paper work to the INHF so we can get started on the Title transfer which talking to Heather Jobst sounds like it should be quick. We will also be running the \$77,000 through the bills at this time and will have paid for the entire purchase of the Zimer property. Once the Title transfer is complete I have all the paper work ready to mail to NAWCA and REAP to get the reimbursement moving.

### **Staffing Update**

- Naturalist II position
  - We had 26 people apply for the open position, at this time the interviews of the top 5 applicants have been completed, will still have to check references and back ground checks. The interview process was started with introductions and then they were asked to give the first of two programs. The first program will was to be on water quality and the program should be suited for a 4th grade student. After that program there was interview questions asked by the panel. After the questions they were asked to present the 2nd program, this program was their choice. After that program any follow up questions may be asked along with any questions that the applicant might need answered. A huge thank you to Kathy Kleen, Willia Mueska, Mary Kay Donovan and Jack Jones for participating on the interview panel. If Charles is in the room I would recommend no further discussion at this time.

Approval of September Expenses. Kleen/Mueska moved to approve August expenses. All ayes, carried.

### **Adjournment**

Stoll/Mueska moved to adjourn. All ayes, carried.